



VICKI S. COOK  
CIRCUIT JUDGE  
DIVISION II  
18<sup>TH</sup> JUDICIAL DISTRICT – EAST

Long  
Justice  
✓SRS  
5-27-09

GARLAND COUNTY COURTHOUSE • 607 OUACHITA AVE. • RM. 120 • HOT SPRINGS, ARKANSAS 71901  
TELEPHONE: (501) 622-3770 • FAX: (501) 321-0067 • PROBATION TELEPHONE: (501) 622-3772

May 11, 2009

CIRCUIT JUDGE:  
VICKI S. COOK

COURT REPORTER:  
JENNÉE HÉBERT DAUGHERTY,  
CR, ext. 14

CLERICAL COURT ASSISTANT:  
ARAH BEATY, ext. 17

COURT ADMINISTRATOR/  
PROBATION OFFICER:  
HELLY LEDBETTER, ext. 25

RECEPTIONIST / DEPUTY CLERK  
RECEPTIONIST COORDINATOR:  
AM RESOR, ext. 10

DEPUTY CLERK:  
ETTY BROWN, ext. 29

JUVENILE ADMINISTRATOR/  
ELIMINATION INTAKE OFFICER:  
H/ SMITH, ext. 24

PROBATION OFFICER:  
A CLARY, ext. 23

CHIEF PROBATION OFFICER:  
EVIN HOFFMAN, ext. 11

INSTITUTION/  
COMMUNITY SERVICE COORDINATOR:  
MILDRED SUMMERVILLE, ext. 16

MONITOR AND TRACKING SUPERVISOR/  
PROBATION OFFICER:  
ANDY GREEN, ext. 27

INTAKE/PROBATION OFFICER:  
CHRISTINA SELIG, ext. 15

PROBATION OFFICER:  
ANNETTE SWINDLE, ext. 20

PROBATION OFFICER:  
ARSHA RAWLINS, ext. 28

C.E. SCHOOL LIAISON/PROBATION OFFICER:  
IKE HAWTHORNE, ext. 21

COMMUNITY SERVICE SUPERVISOR/  
PROBATION OFFICER:  
IKE SMITH, ext. 31

ISIS INTERVENTION OFFICERS:  
IKE MULDOON  
ALLY DODSON

Chief Justice Jim Hannah  
Supreme Court of Arkansas  
625 Marshall Street  
Little Rock, AR 72201

Dear Chief Justice Hannah:

Pursuant to Administrative Order Number 14 – Administration of Circuit Courts, the four circuit judges of the 18th Judicial District-East have met and unanimously voted in favor of the following Administrative Plan.

Division I. Judge John Homer Wright shall hear:  
50% adult criminal cases;  
30% civil cases;  
10% domestic relations cases;  
25% probate cases.

Division II. Judge Vicki Shaw Cook shall hear:  
100% juvenile cases;  
10% civil cases;  
30% domestic relations cases;  
25% probate cases.

Division III. Judge Lynn Williams shall hear:  
40% civil cases;  
40% domestic relations cases;  
25% probate cases.

Division IV. Judge Marcia R. Hearnberger shall hear:  
50% adult criminal cases;  
20% civil cases;  
20% domestic relations cases;  
25% probate cases.

With warmest regards,

Division I  
  
John Homer Wright

Division II  
  
Administrative Judge,  
Vicki Shaw Cook

Division III

Division IV



**VICKI S. COOK**  
**CIRCUIT JUDGE**  
**DIVISION II**  
**18<sup>TH</sup> JUDICIAL DISTRICT – EAST**

GARLAND COUNTY COURTS BUILDING • 607 OUACHITA AVE. • RM. 120 • HOT SPRINGS, ARKANSAS 71901  
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June 17, 2009

**CIRCUIT JUDGE:**  
**VICKI S. COOK**

**COURT REPORTER:**  
**RENÉE HÉBERT DAUGHERTY,**  
**CCR, ext. 14**

**TRIAL COURT ASSISTANT:**  
**SARAH BEATY, ext. 17**

**COURT ADMINISTRATOR/  
PROBATION OFFICER:**  
**SHELLY LEDBETTER, ext. 25**

**RECEPTIONIST / DEPUTY CLERK  
MEDIATOR COORDINATOR:**  
**PAM RESOR, ext. 10**

**DEPUTY CLERK:**  
**BETTY BROWN, ext. 29**

**JUVENILE ADMINISTRATOR/  
DELINQUENT INTAKE OFFICER:**  
**STEELE SMITH, ext. 24**

**PROBATION OFFICER:**  
**ANDREA CLARY, ext. 23**

**CHIEF PROBATION OFFICER:**  
**KEVIN HOFFMAN, ext. 11**

**RESTITUTION/  
COMMUNITY SERVICE COORDINATOR:**  
**MILDRED SUMMERVILLE, ext. 16**

**MONITOR AND TRACKING SUPERVISOR  
PROBATION OFFICER:**  
**MIKE HAWTHORNE, ext. 21**

**FINS INTAKE / PROBATION OFFICER:**  
**CHRISTINA SELIG, ext. 15**

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**MARSHA RAWLINS, ext. 28**

**A.L.E. SCHOOL LIAISON/PROBATION OFFICER:**  
**BILLY DODSON, ext. 27**

**COMMUNITY SERVICE SUPERVISOR/  
PROBATION OFFICER:**  
**MIKE SMITH, ext. 31**

**CRISIS INTERVENTION OFFICERS:**  
**MIKE MULDOON**  
**RODNEY MATTHEWS**  
**CONTACT BY PAGER 622-2889**

Chief Justice Jim Hannah  
Supreme Court of Arkansas  
625 Marshall Street  
Little Rock, AR 72201

Dear Chief Justice Hannah:

The judges of the 18-E Judicial District submit the addendum below to the Administrative Plan submitted by letter dated May 11, 2009.

**Drug Court**

As part of the 18-E Judicial District Administrative Plan, pursuant to A.C.A. 16-98-302(C)(2), we will continue to have Adult Drug Court in Division I conducted by the Honorable Judge John Homer Wright. I approve his drug court docket.

A juvenile Drug Court has been established in Division II since September 2005. Obviously, I have approved the docket for the Juvenile Drug Court.

With warmest regards,

*Vicki Shaw Cook*

Vicki Shaw Cook